

**15 MARCH 2021**  
**MEETING OF THE MADISON COUNTY ELECTORAL BOARD**  
**AGENDA**

Meeting Call to Order, 4pm

Approve/change Agenda

Approve Minutes of the February 1<sup>st</sup> Electoral Board meeting

How many ballots to order

Election Officials Precinct Assignments: new EOs, floaters, alternates; party affiliation

Election Day security and safety – contact Sheriff, VDOT, and emergency depts. Request road signage at Radiant, plus? (assigned to \_\_\_\_)

June 8<sup>th</sup> Primary Election Planning, Key dates

Tue, April 13 – Training

- 8:45-9:30, EO new chief training
- 9:30-11, EO training, class 2
- 11-1, Staff training (not election officials) on Epulse (poll pad) – (Lauren, Charles, Natatia)
- 1-2:30, EO training, class 2
- 2:45-4, EO training, class 3 (followed by new EO training)
- 4, new EO training

Wed, April 21, 2pm, Logic & Accuracy testing, all equipment

Tue, May 8, 4pm – EB meeting

Fri, June 4, Pick up radios from Sheriff Dept (call ahead, June 3) (Susanna)

Mon, June 7, 10am-4pm – Chiefs pick up equipment

Tue, June 8 – ELECTION (what are we voting for?)

Wed, June 9 – 10am-EB canvas

(if necessary: Thu, June 10, 9am; Fri, June 11, 9am)

Deliver election materials to Court.

Canvass dates: Wednesday, June 9<sup>th</sup> at 10:00 am

If necessary (provisional votes): Thursday, June 10<sup>th</sup>; Friday June 11<sup>th</sup>

Additional comments/issues

Adjourn

**Minutes of the February 1, 2021 Electoral Board Meeting**

Attendees: Electoral Board Members: Mark Farmer, Chair; Susanna Spencer, Vice-Chair; Bonita Burr, Secretary, Margaret Douglas, new Electoral Board appointee; Lauren Eanes, General Registrar

The meeting was held via zoom due to health and weather concerns.

The meeting was called to order at 4:10 pm.

Fred Douglas was introduced as the new Electoral Board Member.

The agenda was accepted with no changes.

The minutes of the November 3, 2020 meeting were approved as read.

**Appointment of Officers of Election**

The list of potential officers of election were reviewed. The list of appointments will be attached to the minutes.

The transition to the Poll Pad for voter check-in was discussed as a possible concern for some reappointees. The Board agreed that all officers of election should be able to handle the new equipment.

Susanna and Fred will coordinate the responses, update the lists and notify the Political Party Chairs of party affiliations prior to the next meeting.

**Election of Electoral Board Officers**

Motions were made and seconded, all votes in favor to elect Electoral Board Officers effective March 1, 2021: Mark Farmer, Chair; Fred Douglas, Vice-Chair and Susanna Spencer, Secretary of the Electoral Board.

The current election dates for 2021 are June 8 (Primary) and November 2 (general). Any additional elections will depend on the completion of redistricting which is delayed because the results of the Census will not be available until July 31.

No additional information is available on **the Risk Limiting Audit**. Lauren will let the EB know when she know more about what needs to be done.

The **Security Plan annual review** is due in March. Mark will handle this.

The next meeting of the EB is scheduled for March 15 at 4 pm.